

ACCESS EAP APP INSTRUCTIONS

1. Download the **AccessMyEAP app**
2. With the app open, select **“Register For New Account”**
3. Enter your **First Name, Last Name, Personal Email Address and Password**
4. Select **Sign Up**
5. On the next page, where it says **“Domain”**, type **"keikiearlylearning.com.au"**
6. Select your role (**Manager/Employee**), followed by **“Let’s Do This”**
7. You are all set. You are now able to access 3x professional counselling sessions per year and an array of wellness resources right at your fingertips!



